

Approved For Release 2004/05/05 : CIA-RDP55-00037A000100040025-6

22 October 1953

WEEKLY ACTIVITY REPORT

(Items marked with an * are suggested for Mr. Baird's Report)

A. PROGRESS REPORT - OLD PROJECTS

1. Instructor Training Course - The 11th ITC, now revised for TR(S) instructors is being given during this week with 13 students enrolled as follows: TR(S) - 4; TSS - 8; I & SO - 1. In addition to the TAB Staff, instructors from other components are participating in the instruction. They are:
2. Mobile Audio-Visual Aids Device - No change.
3. Motion Picture Film Section - No change.
4. Support of - All requisitions for instructional materials and aids which were placed but not filled have been recalled. Lists of materials on hand for the project are being prepared. Codification of the project files by the OTR Library staff will be initiated upon Mr. return.
5. War Plans Staff Officer Course - No change.
6. Translation of Basic Agent Training Tradecraft Manual - No change.
7. The Red Interpreter - Stencils for 31 volumes have been completed; 4 in process of a total of 35. Estimated date of completion of stencils: 26 October.
8. Filmagraph Production for BIC(I) -
 - a. No reported progress to date on the manufacture of the projected animated filmagraph and film strips.
 - b. Preparation of a set of 14 drawings for a series of 2" x 2" colored lantern slides. Final art now 50% completed.
9. Educational Exhibit for BIC(I) -
 - a. Report and estimate received from GSA and approved by D/TR. Arrangements being made by Administrative Services Branch with GSA for initiating the construction.

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b. Classroom Display Panels. Estimate obtained on construction costs. Submitted to D/TR for approval.

10. Order of Battle Edited Training Film - No change.

11. Revision of the [] Sheet - No change.

12. Catalogue of Courses. OTR - Field and headquarters copies received. Distributed to DD/P Registry, 22 October.

13. TR(S) Program of Instruction - No change.

14. Clandestine Publications - No change.

15. []

B. PROGRESS REPORT - NEW PROJECTS

1. Display Panels for CIA Orientation Course - Complete redesign of 4 panels has been requested. Status: 1 completed; 1 - 30% complete; 1 - 10% complete; 1 - Layout sketch approved by the instructor. Also, 1 - lantern slide completed.

C. ITEMS OF CURRENT INTEREST

None

D. ITEMS OF ADMINISTRATIVE INTEREST

1. Miss [] a clerk-typist has reported for duty to the Editorial and Reproduction Section.

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Chief, Training Aids Branch

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